

Annex XVI: Letter to the Co-Chairs – note on Samoa’s preparations for the fifteenth meeting of the Board of the Green Climate Fund

[Letter to the Co-Chairs – note on Samoa’s preparations for the fifteenth meeting of the Board of the Green Climate Fund to be inserted here.]



**PERMANENT REPRESENTATIVE
OF SAMOA
TO THE UNITED NATIONS**

30 September 2016,

Mr. Zaheer Fakir
Co-Chair, GCF Board

Mr. Ewen McDonald
Co-Chair, GCF Board,

Dear Co-Chairs,

I am sharing with you, and by copy of this letter, the Secretary of the GCF Board, a brief "Note" for the information of Board members and other stakeholders of the Fund in the context of Samoa's preparations for our 15th meeting in December.

The following is the information which the GCF Secretariat can share either in advance with the rest of the Board members etc, or as a brief for the Agenda item on the Dates of the next board meeting when it comes up for discussion etc.

"To the members of the Board of the Green Climate Fund

It is with great pleasure that I provide you with an update of the work of the Government of Samoa on the preparations for the fifteenth meeting of the Board of the Green Climate Fund from 13 to 15 December in Apia, Samoa.

With the meeting due to take place in a little over two months' time, I would like to take the opportunity of informing you that we have made good progress on the arrangements for the meeting, drawing on Samoa's experience in hosting international events such as the UN Small Island Developing States Conference in September 2014.

The Government of Samoa is currently working on the requirements outlined in the Memorandum of Understanding (MoU) between the GCF and the Government of Samoa on the hosting of the GCF Board meeting. I am pleased to advise that we are on track to sign the MoU within the coming month, if not before the preparatory visit by officials from the GCF Secretariat scheduled from 19 to 21 October.

I very much look forward to hosting you in Apia in December.

A handwritten signature in black ink, appearing to read "Aliioaiga Feturi ELISAIA".

Aliioaiga Feturi ELISAIA.

copy: Ms. Carolina Fuentes, Secretary to the GCF Board.