

Climate Resilient Health and Well-Being for Rural Communities in southern Malawi (CHWBRC)

Annex 10: Procurement plan

Accredited Entity: Save the Children Australia

Version: Final B.40 - 20 September 2024

I. General

1. **Project information:** Climate resilient health and well-being for rural communities in Southern Malawi; Save the Children Australia; PAP
2. **Version of the Plan:** Version 1.0
3. **Approval Date of the procurement Plan:**
4. **Date of General Procurement Notice:**
5. **Period covered by this procurement plan:** Month 1 to Month 18 of the CHWBRC implementation period.

Other arrangements: Although the Ministry of Health (MoH) is a co-executing entity, officials at the Ministry have expressed that they prefer all procurement of goods and non-consulting services to go through Save the Children's financial systems and use Save the Children's thresholds, due to observed delays procuring either goods or services through the official government channels. By Save the Children's systems, we mean Save the Children will be the lead EE and budget holder for that particular procurement, and the procurement will be fully managed by PIU staff employed by Save the Children in partnership with SCI MW's existing procurement team, who have extensive experience procuring both goods and services in Malawi. We confirm that the AE's procurements rules can be applied for all procurements under the project, however the Government of Malawi will adhere to their own public procurement rules, which are stricter than AE procurement and still fall within the AE's rules. Furthermore, Save the Children has established software systems used for procurement, namely 'Agresso', a financial management system, and 'prosave', which is the system we use to raise all procurement requests. For items listed as 'going through Save the Children's systems', we will use our well-established software which ensures fully compliant procurement in line with the AMA and global Save the Children procurement rules. The AE will monitor and engage in oversight of the procurement process, in line with its normal procedures clarified in the subsidiary agreement. These systems are automated and ensure efficient procurement.

The Ministry of Health core team will retain control of some smaller-value consultancies, working closely with the PMU to deliver the tendering process, selection committees and final decisions on consultancy contracts. This means that final decisions on tendering will be made by the PMU and relevant ministry officials. The MoH will adhere to public procurement guidelines as is mandatory for all government departments in Malawi. However, there is no contradiction between Government of Malawi thresholds and procurement guidelines under the AMA, since the thresholds and guidelines dictated by the Government of Malawi fall within those set out in the AMA. All government entities will be applying public procurement guidelines as per standard procedure. For example, in selecting consultants to deliver interventions concerning disease thresholds, the PMU would work with specialists within the preventive health department of the MoH to select the consultancy. Any procurement led by the Ministry will use the Save the Children thresholds detailed below. However, no

procurement will be conducted without final checks subject to approval by Save the Children to check that all procurement meets SC's expectations.

This project includes the procurement of small-scale infrastructure systems (although not in the first 18 months of project). Save the Children understands the risk of forced and child labour with procurement of these systems. Save the Children will manage this risk through the procurement process. Suppliers are assessed against set criteria and as Save the Children are committed to the sustainability of our supply chain, sustainability assessment criteria (including modern day slavery) are included in the supplier selection process. Whilst these criteria are broader than forced labour alone, they include criteria such as “diversity, inclusion and equal opportunity” of staff they hire; the health and safety and working conditions of staff; the commitment to source local labour from communities where possible (specifically for construction) and polices and practice on road safety training.

SCA will undertake procurement for services for evaluation and monitoring services, as applicable and required.

For all procurement undertaken by an entity other than the AE, the AE will monitor and engage in oversight of the procurement process, in line with its normal procedures and clarified in the subsidiary agreement.

II. Goods, Works and non-consulting services.

The Save the Children thresholds for procurement values are listed below and will be used to determine the procurement procedure to be applied where Save the Children is performing procurement (see Embedded Attachment 1 for Accredited Entity Procurement and Consultant Guidelines approved by the Fund).

1. Prior Review Threshold: Procurement Decisions subject to Prior Review by the AE/Fund

Procurement Procedure	Malawi country thresholds	
	USD	MWK
Open International Tender	250,000 - above	271,500,000 - above
Open National Tender	50,001 - 250,000	54,301,086 - 271,500,000
Formal Quotation	8,501 - 50,000	9,232,086 - 54,300,000
Simple Quotation	501 - 8,500	544,086 - 9,231,000
Single Quotation	101 - 500	109,686 - 543,000

Cash & Receipt	0 - 100	0 - 108,600
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2. Procurement packages with methods and time schedule¹

*** the 'Estimated Cost' column of the table has been redacted in accordance with the GCF Information Disclosure Policy, as the portion is confidential under the disclosure policy of the Accredited Entity.***

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract (Description)	Source of Funds	Planned vs Actual	Estimated Cost in US\$	Procurement Method	Pre-qualification (yes/no)	Domestic Preference (yes/no)	Review by AE/Fund (Prior / Post)	Date of issuance of doc's	Bid-Opening Date	Date of contract /order signature	Comments
1	Procurement of essential equipment (computers, internet connectivity, software and hardware) at new sentinel sites (hospitals) to enable district-level functioning for the health EWARS	GCF, FCDO	Planned		Open national tender – competitive bidding (min. 3 quotes)	Yes – registered supplier	No	Prior	01/09/2025	15/09/2025	01/10/2025	Activity 1.1.3 Establish sentinel sites at selected healthcare facilities to provide improved climate and health data for the health Early Warning and Response System (EWARS)
Actual												
2	Procurement of preventive and palliative treatments for malaria (including Long Lasting insecticide treated	GCF, GSK	Planned		Open international tender – competitive bidding (min. 3 quotes)	Yes – registered supplier	Yes	Prior	15/01/2026	06/02/2026	21/02/2026	Activity 3.1.3 Provide medical supplies and technologies for climate health risk reduction and response

¹ The indicative dates included in this procurement plan assume that the project has a start date of 01/10/2024

	nets, and Seasonal Malaria Chemoprevention)		Actual									
3	Procurement of preventive and palliative treatments for cholera (including Oral Rehydration Solutions – ORS – and Zinc)	GCF	Planned		Open national tender – competitive bidding (min. 3 quotes)	No	Yes	Prior	15/01/2026	06/02/2026	21/02/2026	Activity 3.1.3 Provide medical supplies and technologies for climate health risk reduction and response
			Actual									
4	Procurement of treatments for moderate acute malnutrition and severe acute malnutrition (including therapeutic spread, therapeutic diet sachets, antibiotics)	GCF, GSK	Planned		Open international tender – competitive bidding (min. 3 quotes)	No	No	Prior	15/01/2026	06/02/2026	21/02/2026	Activity 3.1.3 Provide medical supplies and technologies for climate health risk reduction and response
			Actual									
5	Procurement of medical treatments and supplies to address women's health (e.g. contraception, family planning advice)	GCF	Planned		Open international tender – competitive bidding (min. 3 quotes)	No	Yes	Prior	15/03/2026	29/03/2026	19/03/2026	Activity 3.1.5 Build capacity among district and community healthcare staff to address the gendered impacts of a changing climate
			Actual									
6	Procurement of solar-powered radios for social and behavioural change component of outcome 4, to disseminate early warning information	GCF	Planned		Open national tender – competitive bidding	No	Yes	Prior	14/10/2025	28/10/2025	18/11/2025	Activity 4.1.2 Embed understanding of early warnings and alert protocols including children
			Actual									
7	Procurement of vehicles to equip	GCF	Planned		Open national tender –	No	No	Prior	01/05/2025	15/05/2025	30/05/2025	Activity 4.1.3 Train communities to reduce their own vulnerability to climate-induced health risk

	as mobile health units			competitive bidding								
			Actual									
8	Procurement for nutrition and small-scale farming starter packs for y2 of the project only across 500 villages. Nutrition packs include inputs (seeds, organic fertilizer, etc., farming packs include small scale tools e.g. hoes, rakes)	GCF, GSK	Planned	Open international tender – competitive bidding	No	Yes	Prior	01/11/2025	21/11/2025	10/12/2025	4.1.4: Support families with pregnant and breastfeeding women and children under two to produce climate-resilient food and provide quality complementary feeding to children under two	
			Actual									
Total												

III. Consultancy Assignments with Selection Methods and Time Schedule²

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the AE/Fund

	Malawi country thresholds	
Procurement Procedure	USD	MWK
Open International Tender	250,000 - above	271,500,000 - above
Open National Tender	50,001 - 250,000	54,301,086 - 271,500,000

² Indicative dates given here assume that the project will have a start date of 08/01/2025

Formal Quotation	8,501 - 50,000	9,232,086 - 54,300,000
Simple Quotation	501 - 8,500	544,086 - 9,231,000
Single Quotation	101 - 500	109,686 - 543,000
Cash & Receipt	0 - 100	0 - 108,600

2. Competitive Methods are the following:

- Quality Cost Based Selection method (QCBS)
- Quality Based Selection (QBS)
- Fixed Budget Selection (FBS)
- Least Cost Selection (LCS)
- Consultants Qualifications Selection (CQS)

*** the 'Estimated Cost' column of the table has been redacted in accordance with the GCF Information Disclosure Policy, as the portion is confidential under the disclosure policy of the Accredited Entity.***

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Description of Assignment	Source of Funds	Estimated Cost in US\$	Selection Method	Review by AE/ Fund (Prior / Post)	Issuance of Expression of Interest	Finalize shortlist and issue RFP	Proposals Submission Date	Complete Technical Evaluation	Complete Financial Evaluation	Negotiate and Award	Comments
1	Scoping, assessment, procurement, implementation and training of maintenance committees relating to solar improvements at	GCF		Open international tender – competitive bidding (min. 3 quotes)	Prior	Yes – registered supplier	No	Prior	01/03/2026	21/03/2026	15/04/2026	Activity 2.1.2 Strengthen climate resilience of healthcare facilities

	73 health facilities in six target districts											
2	Scoping, assessment, procurement, implementation and training of maintenance committees relating to WASH improvements to 73 health facilities in six target districts	GCF		Open international tender – competitive bidding (min. 3 quotes)	Prior	Yes – registered supplier	Yes	Prior	01/03/2026	21/03/2026	15/04/2026	Activity 2.1.2 Strengthen climate resilience of healthcare facilities
3	Scoping, assessment, procurement and implementation and training of maintenance committees relating to WASH improvements to schools across 400 communities in six project districts (mainly rainwater harvesting)	GCF		Open international tender – competitive bidding (min. 3 quotes)	Prior	Yes – registered supplier	No	Prior	01/02/2026	21/02/2026	15/03/2026	Activity 2.1.5 Upgrade WASH facilities at schools to improve children's health under climate change

4	<p>Consultancy services to establish early warning thresholds for at least four pre-determined climate-related diseases and associated conditions (malaria, heat exposure – and associated conditions such as cardiac arrest - , cholera, and severe and moderate acute malnutrition) Consultancy cost includes provision for workshops and may be delivered by more than one consultant – preference to split into four</p>	GCF, FCDO		<p>Open tender – Competitive bidding QCBS</p>	Prior		02/03/2025	16/03/2025	23/03/2025	23/03/2025	01/04/2025	Activity 1.1.1 Strengthen a climate-informed health surveillance system through identification of alert triggers
5	<p>Consultancy to facilitate the production of district health adaptation plans across the six project districts, including provision for transport, meetings, workshops and validation.</p>	GCF		<p>Open tender – competitive bidding (min. 3 quotes) QCBS</p>	Prior		01/08/2025	15/08/2025	22/08/2025	22/08/2025	29/08/2025	Activity 1.2.1: Facilitate preparation and local endorsement of Health Adaptation Plans at District and Traditional Authority levels

6	Consultancy to develop and validate national standard for climate-resilient healthcare facilities	FCDO		Formal quotation QCBS	Prior		01/06/2025	15/06/2025	22/06/2025	22/06/2025	29/06/2025	Activity 2.1.1 Develop a national standard for climate-resilient healthcare facilities
7	Consultancy to assess the alignment of existing healthcare facilities in target districts with the national standard under development, and for wider physical infrastructure issues	GCF		Formal quotation QCBS	Prior		01/05/2025	15/05/2025	22/05/2025	22/05/2025	29/05/2025	Activity 2.1.2: Strengthen climate resilience of healthcare facilities
8	Consultancy to conduct physical infrastructure needs assessment at selected schools based on district education-led selection process	GCF		Open national tender – competitive bidding (min. 3 quotes) QCBS	Prior		01/08/2025	15/08/2025	22/08/2025	22/08/2025	29/08/2025	Activity 2.1.5 Upgrade WASH facilities at schools to improve children's health under climate change
9	Consultancy to assess state of knowledge of climate change impacts on health, among district and community level health staff	FCDO		Open national tender – competitive bidding (min. 3 quotes) QCBS	Prior		01/07/2025	15/07/2025	22/07/2025	22/07/2025	29/07/2025	Activity 3.1.1 Build capacity for climate-related disease surveillance and community public health messaging; and Activity 3.1.2 Equip district and community healthcare staff to disseminate early warnings to communities
10	Consultancy to review current procurement process for	GCF		Formal quotation QCBS	Prior		12/06/2025	26/06/2025	03/07/2025	03/07/2025	10/07/2025	Activity 3.1.3 Provide medical supplies and technologies for climate health risk reduction and response

Attachment 1 – Save the Children Procurement Manual

Procurement guidelines have been redacted in accordance with the GCF Information Disclosure Policy, as the portion is confidential under the disclosure policy of the Accredited Entity.**

Attachment 2 – Malawi public procurement act



Public Procurement
Act.pdf