



## **Institutional Framework and Financing Scheme for local authorities and SMEs within the framework of the LoCAL Regional Project: Ivory Coast Section**

### **I. CATEGORIZATION OF THE PROJECT AT THE NATIONAL LEVEL**

- ❖ Provide for an order establishing the creation, responsibilities, organization and operation of the National Project Management Committee (which defines the national institutional management framework);
- ❖ This national institutional management framework includes:
  - 1- the National Steering Committee;
  - 2- the Technical Committee;
  - 3- the Project Management or Coordination Unit

### **II. EXECUTING ORGANS**

#### **1. The steering committee**

The Steering Committee is the political and decision-making body of the project.

In this capacity he is responsible for:

- provide political and strategic orientations;
- define the roadmap for other bodies;
- validate all strategic and budgetary policy;
- validate all the work and reports of the Technical Committee;
- also validate all initiatives and actions to be carried out in the conduct of the project;

The steering committee is composed as follows:

#### **On behalf of the State:**

- the Minister of the Environment, Sustainable Development and Ecological Transition (MINEDDTE) or his representative;
- the Minister of the Interior and Security or his representative;
- the Minister of Water and Forests or his representative;
- the Minister of Budget and Finance or his representative;
- the Minister of the Economy of Planning and Development or its representative;
- the Minister of State, Minister of Agriculture, Rural Development and Food Production or his representative;



- the Minister of Mines, Petroleum and Energy or his representative;
- the Minister of Animal and Fisheries Resources or his representative;
- the Minister of Sanitation and Health or his representative;
- The President of the Assembly of Regions and Districts of Côte d'Ivoire (ARDCI) or his representative;
- The President of the Union of Cities and Communes of Côte d'Ivoire (UVICOCI) or his representative;

As partners:

- The President of the Ivorian Federation of Small and Medium Enterprises (FIPME) of Côte d'Ivoire or his representative;
  - A representative of Civil Society (Ivorian Federation of Associations in Energy Efficiency, Renewable Energy and Climate (FIACER));
- ❖ A representative of the private sector (Confédération Générale des Entreprises de Côte d'Ivoire (CGECI));

As observers:

- A representative of the West African Development Bank (BOAD);
  - A representative of the UN Capital Development Fund (UNCDF).
- ❖ *The list could be expanded if necessary when the order is issued*

**NB:**

- ***the chairmanship of the committee*** is ensured by the Minister of the Environment, Sustainable Development and Ecological Transition (MINEDDTE) or his representative
- ***The Vice-Presidency of the Committee*** is ensured by the Ministry of the Interior and Security or its representative;

## **2. The technical committee**

The Technical Committee is the project management body. He is responsible for:

- prepare the working sessions of the Steering Committee;
- guide and instruct the activities of the Management Unit in accordance with the decisions of the Steering Committee;
- send political guidance notes to the Steering Committee on the implementation of the project for informed decision-making;
- periodically monitor and evaluate the implementation of the project;
- Examine and issue opinions on the project's annual work and budget plan and the communication plan;



- encourage exchanges of information between the different project stakeholders;

The technical committee is composed as follows:

For the State and local authorities

- a. The representative of the Minister of the Environment, Sustainable Development and Ecological Transition (MINEDDTE);
- b. The representative of the Minister of the Interior and Security;
- c. The representative of the Minister of Budget and Finance
  - the representative of the General Directorate of Decentralization and Local Development (DGDDL)
  - the representative of the Assembly of Regions and Districts of Côte d'Ivoire (ARDCI)
  - the representative of the Union of Cities and Municipalities of Côte d'Ivoire (UVICOCI)
  - the representative of each municipality benefiting from the project;
  - the representative of the private sector (FIPME, Chamber of Commerce and Industry (CCI), and FIACER)

❖ *The list could be expanded if necessary when the order is issued*

**NB:**

- d. ***the chairmanship of the committee*** is ensured by the Minister of the Environment, Sustainable Development and Ecological Transition (MINEDDTE) or his representative
- e. ***The Vice-Presidency of the Committee*** is ensured by the Ministry of the Interior and Security or its representative;

**3. Project Management Unit (UGP) housed within MINEDDTE**

The project management unit is housed in the National Climate Change Program of the Ministry of the Environment and includes:

- 1 Coordinator;
- 1 Monitoring, evaluation and knowledge management specialist;
- 1 Communications officer;
- 1 Procurement specialist;
- 1 Adaptation specialist;
- 1 Administrative and Financial Manager;
- 1 administrative assistant;
- 1 Driver.

**4. Project management unit within communities**



In order to promote local ownership of the project and perpetuate the achievements, a project management unit will be formalized through a text within the beneficiary community. This unit is made up of certain community agents who will be dedicated to project activities. An agreement specifying their role should be signed to this effect. This unit is chaired by the local authority and includes:

- The local elected official or his representative;
- The local representative of MINEDDTE;
- The Secretary General or Deputy Director General of the community;
- The Technical Director of the Community
- The community financier
- The other actors will be determined according to the type of project proposed by the community.

This unit works in close collaboration with the management unit for the implementation, monitoring and evaluation of the project.

### **III. RESOURCE TRANSFER SCHEME**

#### **1. Scheme for transferring resources to the PMU**

- A project account dedicated to the BCEAO and a sub-account in a bank for the PMU (housed at MINEDDTE);

#### **2. Scheme for transferring resources to communities**

The beneficiary municipality must open, in a banking establishment deemed acceptable by the PMU, a specific account dedicated to the funds transferred by the PMU;

The funds will be transferred by the PMU to the beneficiary municipalities and disbursed in accordance with the public finance management rules;

The contribution of the municipality to be specified (financial/nature)

#### **3. Financing scheme for local SMEs within communities**

The Savings and Credit Cooperative (COOPEC) had been identified in the discussions but it was decided to cast a wide net at the time of implementation in order to see the structure capable of playing this role (structure to be identified)

The other option chosen was also to see every financial establishment on Ivorian territory committed to climate action.



### ***Private Sector Investment Committee***

The private sector investment committee includes:

- MINEDDTE through the UGP;
- Ministry in charge of Small and Medium Enterprises;
- Ministry of Finance and Budget;
- Ministry in charge of the Economy;
- Association of Professionals and Financial Establishments of Côte d'Ivoire (APBEF);
- Ivorian Federation of Small and Medium Enterprises (FIPME);
- One-stop shop for SME development.

### **IV. TYPES OF CAPACITY BUILDING**

- Environmental education;
- Project setup and management;
- Training on vulnerability studies and prioritization of adaptation actions;
- Capacity Building on administrative, financial and accounting management procedures;
- Mechanism for accessing funds;
- Ownership of the project (operation, financial capacities, etc.);
- Monitoring, evaluation and adaptation metrics;
- Social responsibility of organizations;

This list will evolve taking into account the various capacity building actions which will be validated with the Project Steering Committee.